

DIGITAL INFRASTRUCTURE SUBCOMMITTEE
October 1, 2023

TERMS OF REFERENCE

1. Prepare, evaluate, and recommend an Infrastructure Strategy to the Digital Strategy Committee (DSC) (ADCOM-S).
2. Monitor and confirm that General Conference Infrastructure is secure, compliant, and up-to-date.
3. Establish and maintain technology policies recommended from the various subcommittees including Software Oversight, Information Security Oversight, Information Technology Services, Data Governance, and Datacenter Steering subcommittees.
4. Provide oversight by establishing and receiving reports from various subcommittees, including Software Oversight, Information Security Oversight, Information Technology Services, Data Governance, and Datacenter Steering subcommittees.
5. Confirm that General Conference Infrastructure is responsive and can adequately support and meet the needs of the Digital Initiatives and Digital Innovation domains of the Enterprise Digital Strategy.
6. Define the current and future role of Infrastructure and related technology within the General Conference.

AUTHORITY AND RESPONSIBILITY

1. Recommend to the Digital Strategy Committee (DSC) (ADCOM-S).
2. Power to act.
3. Power to act.
4. Power to act.
5. Power to act.
6. Recommend to the Digital Strategy Committee (DSC) (ADCOM-S).

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| 7. Ensure General Conference Infrastructure can adequately support and meet the ministry and operational needs of General Conference departments and ministries. | 7. Power to act. |
| 8. Receive reports on cyber incidents, attacks, or data breaches involving General Conference electronic assets, intellectual property, data, or connected devices. | 8. Power to act. |
| 9. Create and retire other relevant subcommittees and working groups as necessary. | 9. Power to act. |
| 10. Set performance standards and employ measurement tools to ensure General Conference Infrastructure is operating within acceptable margins. | 10. Power to act. |
| 11. Provide recommendations for and oversight of significant Infrastructure investments. | 11. Recommend to the Digital Strategy Committee (DSC) (ADCOM-S) and General Conference Treasury, as appropriate. |
| 12. Establish and maintain a Data Governance and Data Use policies | 12. Recommend to the Digital Strategy Committee (DSC) (ADCOM-S)` |
| 13. Establish, in consultation with the Office of General Counsel, protocols and procedures for reporting of security and data breach events. | 13. Power to act. |
| 14. Establish an end of life (EOL) schedule for aging, insecure, and/or irrelevant technology platforms, web apps, and websites, as necessary. | 14. Recommend to the Digital Strategy Committee (DSC) (ADCOM-S). |
| 15. Oversee routine cyber audits, pen-testing, risk assessments, and other security evaluations, in consultation | 15. Power to act. |

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with Data Protection Officer, to ensure security and compliance requirements are being met.

16. Review the General Conference's Cyber Liability Insurance policies to ensure compliance with Adventist Risk Management's cyber liability mandatory controls.

16. Recommend to General Conference Elected Treasurer's Council.

MEMBERS:

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Moorooven, Hensley M, Vice-chair
Stephenson, Richard T, Secretary

Beckett, John R
Burdick, Brent B
Filkoski, Stephen
Pierre, Josue
Schmidt, Adrian
Wahlen, J Raymond II
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ADVISOR

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